

Annexure-1 to Offer Letter, Batch 2019-2024

Details of fees for the Bachelor of Design programme at Symbiosis School of Planning, Architecture and Design, Nagpur as applicable for CATEGORY, OTHER THAN NAGPUR DOMICILE for Batch 2019-2024 is as under:

Particulars	Year 1	
	1 st Installment (Amount in ₹)	2 nd Installment (Amount in ₹)
Academic Fees *	150,000.00	150,000.00
Institute Deposit (Refundable)	20,000.00	-
Total Fees	170,000.00	150,000.00
Last Date/ Due Date for payment of Fees	At the time of Admission	25th November, 2019

Note:*Academic fees, Hostel and Mess fees can be increased up to 10% during the period of the Programme to cater to any changes, introduction of Government taxes as and when applicable.

Details of fees for the Bachelor of Design programme at Symbiosis School of Planning, Architecture and Design, Nagpur as applicable for NAGPUR DOMICILE CATEGORY for Batch 2019-2024 is as under:

Particulars	Year 1	
	1 st Installment (Amount in ₹)	2 nd Installment (Amount in ₹)
Academic Fees *	150,000.00	150,000.00
Less: 15% Fee Concession	(22,500.00)	(22,500.00)
Academic fees after 15% fee concession	127,500.00	127,500.00
Institute Deposit (Refundable)	20,000.00	-
Total Fees	147,500.00	127,500.00
Last Date/ Due Date for payment of Fees	At the time of Admission	25th November, 2019

Note:*Academic fees, Hostel and Mess fees can be increased up to 10% during the period of the Programme to cater to any changes, introduction of Government taxes as and when applicable.

Hostel and Mess facility:

1. Accommodation will be provided based on availability.
2. Students may register for Hostel accommodation for this Academic Year only. (Please login to <http://siufinance.ishinfo.com/UGStudentAdmission> and make payment of 1st Instalment, refer steps to complete formalities related to admission and payment of fees mentioned below).
3. Your request will be considered on first come first serve basis as per the rank in the wait list for hostel allocation.
4. Please find below details of Hostel and Mess Fees:

Particulars	Year 1	
	1 st Installment (Amount in ₹)	2 nd Installment (Amount in ₹)
Hostel Deposit (Refundable)	15,000.00	-
Hostel Fees * (Three Sharing)	57,250.00	57,250.00
Mess Fees *	37,500.00	37,500.00
Total Fees	109,750.00	94,750.00
Last Date/ Due Date for payment of Fees	At the time of Admission	25th November, 2019

Note:*Academic fees, Hostel and Mess fees can be increased up to 10% during the period of the Programme to cater to any changes, introduction of Government taxes as and when applicable.

For completion of formalities related to admission and payment of fees please login to <http://siufinance.ishinfo.com/UGStudentAdmission> and perform below steps:

1. (Go to **Admission** menu): Submission of Provisional Admission Form is mandatory before making payment of fees.
2. (Go to **Make Payment** menu) Please make payment using any one of the payment modes mentioned below:
 - a. **Using Payment Gateway of SIU:**
Payment can be made using payment gateway of SIU through various modes of payment like Net Banking / Debit Card / Credit Card etc.
 - b. **EFT (Online NEFT / RTGS):**
Please login to above URL and make payment of fees through EFT (Online NEFT / RTGS).
You have to ensure that online NEFT/RTGS needs to be executed within 2 calendar days of creating the slip from the portal mentioned above.
Please note that your transaction will be authenticated on next working day. Also it is not required to update / inform the payment details to Institute.
 - c. **Demand Draft:**
A **demand draft** to be submitted to ‘**Symbiosis School of Planning, Architecture and Design, Nagpur**’ in favor of **Symbiosis School of Planning, Architecture and Design, Nagpur** payable at **Nagpur**. If you opt to pay through this mode ensure you write your **Candidate Registration ID, Name and mobile number on the reverse of the DD (Please note that Symbiosis School of Planning, Architecture and Design, Nagpur will not be responsible for late or non-receipt due to postal / courier delays).It is mandatory to update payment details on URL mentioned above (Go to Make Payment menu), incase if the payment is made by Demand Draft. Institute will not be able to authenticate your payment unless these details are updated.**
3. **Important Instructions :**
 - a. You can generate eReceipt from ‘Make Payment’ menu.
 - b. Visit ‘Apply for Bonafide Certificate’ menu, incase if you wish to apply for bank loan.
 - c. Visit ‘Apply for Cancellation’ menu, in case if you wish to cancel your provisional admission.
 - d. Visit ‘Apply for Transfer within SIU’ menu in case if you wish to transfer your Provisional Admission.
 - e. **NO CHEQUE PAYMENT OR CASH DEPOSITS** will be accepted for payment of Fees. Please note that in case it is found that CASH is directly deposited in Bank Account of the Institute, such payment will not be considered towards confirmation of your provisional admission.
 - f. For payment of second and subsequent installments, a similar process is to be followed.
 - g. For Refund Rules of SIU, please visit <https://siu.edu.in/pdf/Refund-Rules-of-the-University.pdf>
 - h. For cancellation of admission, the last date of admission will be considered as one day prior to the date of commencement of programme as mentioned in the offer letter. This date will be used for the calculation of refund of fees (as per UGC directions).